



Cancellation/Refund

Engaging

Policy

NA4NS will specify conditions on which a refund may be given.

Passionate

Registration/Processing and Holding a Reservation

Committed

The Registration & Processing fee of \$250.00 -750.00 (depending on type of program) is required to tentatively reserve a spot. It is a nonrefundable fee if students are accepted into the program. There are only 4 slots available per session for the Community and Renal Program. There are 20 slots available per online session. Students interested in the program should submit the registration and processing fee as early as possible.

Caring

Excellence

Amazing

Full acceptance into the program will be further assessed and a final decision will be made once all required documentation has been submitted. In the event students are not accepted into the program, the registration/processing fee will be refunded minus any fees incurred in the processing of payments.

Compassionate

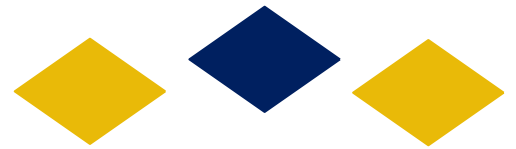
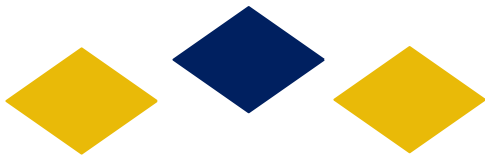
Cancellation/Refund

NA4NS will adhere to the following refund criteria for the Community and Renal Program.

- *50% refund (minus registration and deposit) for cancellations between 30-59 days prior to start of the program.*
- *0% refund for cancellations < 30 days prior to the start of the program.*
- *Eligible refunds will be processed immediately but may take up to two - four weeks for cancellations prior to the start of the program.*

NA4NS will adhere to the following refund criteria for the Online Program.

- *Non-refundable registration and processing fee, unless with documentation for a specified event such as an emergency (i.e. hospitalization or death in family).*
- *A refund will be prorated by week.*



- If the student does not show up for the first day of class and attends no future sessions a full refund (minus registration and processing fee) will be given.
- If the student attends any # of days during the first week but does not show up for 1st session on the second week and attends no future sessions, 2/3rd of the cost of the program will be refunded.
- If the student attends any # of days during the first and second week but does not show up for 1st session on the third week and attends no future sessions, 1/3rd of the cost of the program will be refunded.
- No refund will be given if a student attends any number of days for the 3rd week.
- Students will not receive any refund if they miss days during the program but complete the program.
- Refunds will only be administered to students who provide in writing, they are no longer attending class or participating in the program. This letter must be provided prior to the end of the session.

All refunds for the online program will be processed within 30 days of the end of the session.

NA4NS Cancellations

Any cancellations by **NA4NS** will merit a 100% refund except for processing fees for payment transactions. Cancellations due to adverse weather such as hurricanes are always a possibility. **NA4NS** will either refund money or transfer to future session.